

ARC Meeting – Minutes

May 13, 2007

1. Interim ARC Chair
 - a. Need an interim ARC chair for Fall 2007 while Caleb is abroad
 - b. Contact Caleb, Csilla, Parvathy, or Andrea if interested.
2. SCAC lunch Friday May 25, 2007
 - a. Ma 1c anal (?)
 - b. Ma 1c prac (Sunny)
 - c. Ph 1c anal (Brandt)
 - d. Ph 1c prac (Sunny)
 - e. Bi 1 (Caleb)
 - f. Ay 1, Ge 1 (Kevin)
 - g. IST 1, IST 4 (Parvathy)
 - h. Ch 3b (Wilson)
 - i. 3-unit student-taught courses (Fedor)
 - i. Mike Woods is apparently working on this. ARC should be in contact with him.
 - j. Linguistics course (Fedor)
 - k. Matlab/Mathematica course
 - i. Is listed as being offered for Fall 2007.
3. Committee appointments
 - a. Need to decide on members for Study Abroad committee.
 - b. Regis still needs one. Anyone on ARC interested please contact Caleb and Dan.
 - c. Library needs one. **Action Item:** Caleb will take care of.
4. ASCIT Teaching Awards Banquet (Tuesday May 22, 2007) Update (Dan)
 - a. Room reservation and setup (Wilson): **Action Item:** Need to contact Avery excomm about room reservation. Also, find a podium, tables, chairs, and garbage cans.
 - b. Plaques (Fedor): Plaques will be made for \$57 each.
 - c. Invitations (Alex): Invitations are drafted. RSVP to Dan.
 - d. Food (Kevin): **Action Item:** Contact Pita Pita and Pataya about catering. Remember to have a vegetarian option.
5. Student-Faculty Lunches Update (Parvathy, Kevin, Vibha)
 - a. Things are going well.
 - b. Next lunch is on May 24.
6. BEEC Update (Parvathy)
 - a. Committee of ~8 to discuss BioE option.
 - b. Need to decide whether faculty should be involved.
7. New initiatives
 - a. Upperclass Option Mentors
 - i. **Action Item:** Publicize to everyone. Deadline is Friday 5/18.
 - b. SFC Task Force
 - i. Committee to follow up on SFC. Anyone interested should contact Caleb.
 - c. Undergraduate Research Handbook
 - i. Summer project that will probably be in the form of an online guide.

- ii. Want someone on ARC to sign up to help with. Contact [Caleb](#) if interested.

Current ASCIT Teaching Awards Banquet to-do items:

Food ([Kevin](#))

Invitations ([Alex](#))

Plaques ([Fedor](#))

Room reservation and set-up ([Wilson](#))

A look ahead....

May 20	ARC Meeting (4:30 pm – 5:00 pm)
May 22	ASCIT Teaching Awards Banquet (5:00 pm – 8:00 pm)
May 24	Student-Faculty Lunch
May 25	SCAC Meeting (12:00 noon – 1:30 pm)
May 27	No Meeting
June 3	Final meeting before summer. There will be food. (4:30 – 5:30 pm)
Summer	New initiatives SURFSAC: Parvathy, Wilson, maybe Caleb Staying: All present at meeting except Noah.