

ARC Meeting Minutes

May 11, 2008

Present: Andrey, John, will, Dan, Pradeep, Wesley, Fei, Adi

Not Present: Kurt, Michelle, Ila, Elizabeth

1. Teaching and Staff Awards
 - a. Invitations have been sent
 - b. Faculty have their own system for sending out announcements internally
 - c. Wesley has taken care of Tech announcement
 - d. 15 so far (Andrey)
 - e. Silverware/plates (Pradeep)
 - f. Tablecloths/Decorations from Caleb (Wesley)
 - g. Plaques (Elizabeth)
 - i. On time?
 - h. PA system has been reserved for 5/20 – 5/22 (Fei)
 - i. Nametags (Ila)
2. SFC House Discussion
 - a. Send reports to Csilla if you want your house's feedback included
3. Course Feedback
 - a. Ma 1c (prac)
 - i. Elizabeth should be sending an e-mail about when sets are due
 - b. BE 163
 - i. John talked to professor
 - ii. Catalog description will be fixed
 - c. Ec 11
 - i. Fei will talk to professors about feedback
 - d. Bi 1
 - i. Andrey E-mailed head TA, no results
 - ii. TA's write questions but Phillips has a lot of control over what type of questions
 - iii. Pradeep talked to Phillips, will be completely revamp course next year
 1. Remove lectures
 2. Lab combined with lectures
 - iv. Pradeep will talk to Elizabeth about bringing up Bi 1 issue to BUSAC
 - e. E-mail will about classes with midterms and sets due the same week
4. UROH (Pradeep)
 - a. Meeting with Candace on Tuesday
5. TQFR
 - a. Not brought up at Faculty Board meeting according to Caleb
6. Avery Lecture Series
 - a. No significant progress
 - b. Hopefully will eventually take off

- c. If anyone is interested, e-mail [Wesley](#)
- 7. 3-unit Student Taught Courses
 - a. Passed Curriculum Committee
 - b. Discussed at Faculty Board meeting but no quorum so no vote
 - i. Should students be grading peers?
 - ii. Are units a big deal? Do students need units to be willing to do this?
 - iii. Undergrads are teaching courses even though we don't let grads teach classes?
 - c. How about professor in name teaching but student is actually doing the work?
 - i. Like some PE's or CS 101
 - d. All student classes will require faculty advisor for class, also student to provide syllabus and grading criteria with course proposal
- 8. Inviting alums to house dinners
 - a. Avery seems unsure about what is meant to be done
 - b. Ruddock's are coming to formal dinner
 - c. No news from Lloyd
 - d. Fleming will be arranging invitations
 - e. Page does not seem inclined to invite alums to dinner
- 9. BE Session ([Parvathy](#))
 - a. Thursday night, 10:30 – 11:30