

ARC Meeting Minutes

October 18, 2008

SFL Multimedia Conference Room

Present: Adi, John, Wesley, will, Dan, Andrey, Fei, Ila

- I. Wrapping Things Up
 - a. Student Experience Follow-Up Report
 - i. Need to reorganize and rewrite
 - ii. Split into sections and divide among people for revision
 - iii. Push to get it out as soon as possible
 - iv. [Andrey](#) will head up work on the revision
 - v. Aim for a large meeting on the weekend for 11/8 for final revision and release the report the following week
 - b. Teaching Awards E-mails ([Michelle](#))
 - i. E-mails have been sent out to ARC members
 - c. Committee Updates from Last Year ([John](#))
 - i. May be too early for an update
 - ii. CCSC meets about once a month
 - iii. Curriculum committee has also started meeting
- II. Usual Stuff
 - a. Student-Faculty Lunch (10/22) ([Kurt](#))
 - i. Ug-list e-mail will go out soon
 - b. Course feedback
 - i. BEM 103
 1. Not going well but don't know what can be done
 2. Has sped up because of a comment in the first lecture but is now going too fast
 3. Notes are not very good quality
 4. [Wesley](#) may try talking to her
 - ii. ChE 103
 1. Follow up on this this year
 2. Everyone collect feedback on this
 - c. Lunch meetings
 - i. Deans on Core
 1. Waiting to hear from Filippone
 - ii. Vice Provost
 1. [Dan](#) will e-mail to schedule this
 - d. Committee updates
 - i. Curriculum – no meeting yet
 - ii. APC meeting next week
 1. Wesley wants to know what to look into for APC

a. Process of bringing in outside lecturers

III. Looking Forward

- a. UROH
 - i. Lunch meeting with Candace on Wednesday at the Ath
 - ii. Pradeep is working to get the blank form for students to fill out up
- b. Announcing ARC
 - i. Ug-list e-mail will be sent out early in the week
 - ii. **Everyone** announce ARC to their houses
 - 1. Hold a talk if you would like to
- c. EE will be placing ARC option mentors on the EE website
 - i. Ask other departments to follow suit
 - ii. Make sure to ask option mentors' permission first
- d. Link to academic clubs/groups on campus
 - i. **Fei** will track them down
 - ii. **will**² contact Fei about more details
- e. John and will working on document detailing HSS requirement
- f. SFC 2009
 - i. Move CNS from CS to Bio
 - ii. Plan for sign-ups to go up on Thursday and be left up for a week

Dates Ahead

October 22	SF Lunch #1
October 31	3-Unit Student Taught Courses Proposals due
November 13	SF Lunch #2
November 19	Drop Day
December 2	SF Lunch #3
April 6, 2009	SFC 2009