

ARC Meeting Agenda

October 29, 2008

Present: Pradeep, John, Dan, Andrey, Fei, Elizabeth, Adi

I. Carry Over From Last Year

- a. Student Experience Conference Follow-Up Report – revision ([Andrey](#))
 - i. Next Monday (11/3) for Ath dinner with SEC trip people
 1. Sounds good for everyone on ARC
 - ii. November 8 for report revision
 - iii. [Everyone](#) look over their revisions
- b. Teaching Awards E-mails ([Michelle](#))

II. Usual Stuff

- a. Student-Faculty Lunch ([Kurt](#))
 - i. Kurt was not at the meeting, but other people said that there were lots of attendees. The new frosh seem especially excited.
- b. Course Feedback
 - i. BEM 103 ([Wesley](#))
 1. Wesley talked to the professor who seemed receptive to feedback. Hopefully things will pick up.
 - ii. ChE 103
 1. People have nothing special to say
 - iii. Ec 11 (Plott)
 1. [Fei](#) will look into this
 - iv. Ma 2a (Prac)
 1. We received a complaint but for the most part feedback seems to be that things are going well
 - v. Ma 5a
 1. Grader for the class but no TA
 2. [Fei](#) will look into it
 - vi. APh 17a
 1. Also no TA
- c. Lunch Meetings
 - i. Deans on Core – Nov 17
 1. Collect feedback in your houses
 2. Will look to spam everyone with some sort of survey
 3. Contact the head TA of a class if you would like to send out an e-mail to the students in a class
 4. Class assignments
 - a. Ma 1a – John
 - b. Ma 2a (Analytical) – Kurt
 - c. Ma 2a (Practical) – Adi
 - d. Ph 1a – Pradeep

- e. Ch 1 – Andrey
 - f. Ph 2a – Elizabeth
 - g. Ph 12 - Pradeep
 - ii. Vice Provost – Nov 4
 - 1. Lunch with Melany at the Ath
 - 2. Most likely talking about SFC
 - d. Committee Updates
 - i. CCSC (Elizabeth)
 - 1. Concerned with people not taking core classes when they're suppose to (menu, Ch 3a, etc.)
 - 2. Suggestion that second term should not be on pass/fail or core should be on pass/fail but extra overload would forfeit pass/fail
 - a. Students feedback would obviously be opposed to this
 - 3. What menu courses are offered?
 - a. Maybe Ch 2
 - b. Elizabeth will follow up with committee
 - ii. CUE (will)
 - 1. TQFR suggestions
 - a. Include grades
 - b. Revamp of questions
 - c. Feedback from people who drop
 - 2. WASC visit on Nov 20
 - a. There will be a forum with students. This will need to be advertised. Currently this is in the hands of ASCIT, but ARC may be helping with it.
 - iii. APC (Wesley)
 - 1. Moodle is underutilized
 - a. On the one side, some professors seem unaware of how to fully use the system.
 - b. On the other side, students also seem unaware of the system.
 - e. New Bi 1 section
 - i. Experimental Bi 1 section that mostly has labs rather than homeworks
- III. Looking Forward
 - a. UROH (Pradeep)
 - i. Administration/logistics
 - 1. Student form
 - a. Pradeep is finishing this up and will send it out when he is done
 - ii. Faculty publicity
 - 1. Melany will send out an e-mail that will is writing up
 - iii. Student publicity
 - iv. Does ARC want to take over UROH fully? (Especially with regards to monitoring posts.)

1. It makes more sense to keep it with UROH since they are a more permanent group. ARC members change every year.
- v. Changes to the website were discussed and will be implemented by the end of the week.
- b. Announcing ARC
 - i. Ug-list e-mail by will went out earlier
 - ii. Announcements to house ([Everyone](#))
 1. If people have not announced ARC to their house they should do so soon
- c. Linking to academic clubs/groups on campus ([Fei](#))
 - i. Fei e-mailed Swati, waiting to hear back
- d. Student Experience Trip Reps ([Andrey](#))
 - i. Our report should prepare readers for the trip report
 - ii. We want to avoid contradicting or overlapping issues with the trip report
- e. HSS Requirements ([John/will](#))
 - i. Registrar looked over it and suggested one minor change
 - ii. [Dan](#) will put it on the site when it's done
- f. SFC 2009
 - i. Sign-ups are up, encourage people to sign up
 - ii. Reports and presentations from SFC 2007 are up
 - iii. Assigning ARC liaisons
 1. Will do this after selecting chairs, or at least after sign-ups

Dates Ahead

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| October 31 | 3-Unit Student Taught Courses Proposals due |
| November 3 | Meeting with SEC trip people |
| November 4 | ARC meeting with Vice Provost Melany Hunt |
| November 13 | SF Lunch #2 |
| November 17 | ARC meeting with Deans |
| November 19 | Drop Day |
| November 20 | WASC Accreditation Visit |
| December 2 | SF Lunch #3 |
| April 6, 2009 | SFC 2009 |