

## ARC Meeting Minutes

February 24, 2009 – 12–1 PM

Olive Walk

Present: Riley, Elizabeth, Andrey, Dan, John, will, Swati

### A. Usual Stuff

1. Course feedback
  - a. Angry e-mail to Math Sec'y [Will]
  - b. ME 35, ME 65 [Vivek]
    - i. Swati will contact ME 65 professor about feedback
2. Committee Updates
  - a. Any student reps not attending meetings [Andrey].
  - b. Educational Tech Comm rep – Karthik and Chris
3. Meeting with Deans on Core (Ma1b A/P, Ma2b, Ph2b, Ph12b, Ch3a, Ch1b, Ph8, Hums) – February 26, 2009, 12 people max.
  - a. In the Red Room

### B. Looking Forward

4. UROH
  - a. Continue to get more postings [Pradeep]
  - b. Bypass SFP – Ask Candace [Andrey].
  - c. Contact JPL Daily Planet about advertising UROH
  - d. Advertise in ug-list e-mail
5. Student-Taught Courses
  - a. Curriculum Committee approved Bollywood for next term
6. Student Faculty Lunches [Kurt/Michelle]
  - a. MOSH is ordering from outside now that we don't have Caltech Catering
7. UASH guide [Wesley, follow up with registrar after Drop day]
8. Pizza classes/Frosh labs/Seminars list [John] – make into a neat chart
  - a. Try to get this up by Thursday
9. UG-List Survey [Andrey]
  - a. Changes to P/F
  - b. Midterm and Set
  - c. Support for course webcasting
  - d. Caltech syndrome
10. Planning & Goals meeting (retreat) – decide on date.
  - a. Plan when all the new reps are around
11. Secretary and Rep-at-large sign-ups
  - a. Will go up tomorrow
12. SFC
  - a. SFC surveys
    - i. Analyzing general surveys [Vivek]

- ii. Raffle has been done, Deans handling movie tickets distribution
- b. Logistics
  - i. A/V set-up [Fei]
  - ii. Publicity
    - 1. T-shirts
      - a. Buying shirts: ~180 [Will, Andrey]
      - b. Design
        - i. Leaving the option to screen both designs
      - c. Color
        - i. Dark maroon/purple
        - ii. White if a light shirt is cheaper
      - d. Screen – when?
    - 2. E-mails, Tech article [Wesley]
  - iii. Programs and fliers [Michelle/Elizabeth]
  - iv. Reserve individual rooms (make sure chairs follow up with this)
  - v. FOOD (Peter Daily) (~300 people) [Pradeep/Kurt]
    - 1. Guarantee grill lunch on declining balance
    - 2. Suck Up to Tom Mannion [Andrey]

#### C. Dates Ahead

- a. February 26 (Thurs)      Lunch with Deans on Core
- b. April 6, 2009              SFC 2009
- c. Some time soon            Planning & Goals meeting