

ARC Meeting Minutes

Location	SFL MCR	Date	5/22/2011
Attendees	Sandhya, Bryan, Race, Catherine, Margaret, Malvika, Lucas, Pushpa, Mahati	Time	4:00-5:00pm

Action Items

No.	Topic	Action Item(s)	Owner	Target Date
1	ASCIT Teaching Awards	Pick up awards and event location at Ath; invite more administrators	Lucas	5/15
2	Ascit Teaching Awards	Send email reminders to profs, students	Catherine, Sandhya, Lucas	5/26
3	Midterm Survey and Deans meeting followup	Send prof email of how the midterms survey and meeting went	ALL	5/29
4	Frosh Guide	Update	Malvika	5/29
5	Student Faculty lunches	Sending out emails to house	ALL	5/23
6	Ma1A Prereq course	Email Margaret if want to be on committee; meeting with Dean Kiewiet later	ALL	5/29
7	Teaching quality	Work on action items from last meeting	Teaching Quality Committee	
8	Year round research	Follow up with Candace on getting website up and running	Melody	
9	Ombudsperson system	Email core professors	Margaret	5/29

1. House reps send emails to house about SLFs
2. ASCIT Teaching awards
 - a. Lucas will pick up awards, send reminder email before dinner
 - b. Invite more students, administrators
 - c. Students can bring guests that are in the professors' classes
3. Frosh guide- Malvika will update
4. Ma1a survey- Margaret will be meeting with Kiewiet later this week to discuss the summer plans
5. Send feedback back to professors from midterms meeting
6. ASCIT bylaw changes- change turnover to end of year instead of end of 2nd term
7. Meeting with CCSC with Ellen Rothenberg- will not make special exception for one particular class,
8. Margaret will send out email so ppl will email core professors to have ombudspersons