

William C. Penn

1136 SE Rex Street, Portland, Oregon 97202
(h) 503.234.0812, (c) 503.539.6855
wcpenn@gmail.com

PROFILE

Oregon State Bar Member, District of Oregon Bar Member, Admitted before the Tax Court, Mediator, and Background in Science and Engineering.

EXPERIENCE

Attorney, Clarke Balcom, PC, Portland, Oregon — 2006-Present

- Responsible for all aspects of case preparation and litigation.
- Supervise paralegals and staff.
- Case Types: Chapter 7 and 13 Bankruptcy, Bankruptcy Adversary Proceedings, Federal Tax (Offer in Compromise and Installment Agreements), Fair Debt Collections, Fair Credit Reporting, Estate Planning, and Probate.

Mock Trial Team Coach, Grant High School & Classroom Law Project, Portland, Oregon — 2002-Present

- Educate students about criminal and civil trial advocacy, rules of evidence, and criminal and torts law in preparation for regional and state competition.
- Second place in state — 2003 and 2006.
- Traveled to Croatia in conjunction with United States Department of Education and CIVITAS to conduct Democracy Camp and teach Croatian students and teachers about the American legal system — 2006.

Member Attorney, Penn & Lane, LLC, Portland, Oregon — 2003-2006

- Started up and managed all aspects of law firm finances and operations, creating profit within two months.
- Case Types: Bankruptcy Filing, Bankruptcy Litigation, Business Formations, Business Contracts, Wage & Hour Litigation, Eviction, Employment Discrimination Litigation, Creditor Collections, and Tenant Litigation.

Mediator, Multnomah County Small Claims and FED Courts, Portland, Oregon — 2001 to 2004

- Mediated small claims and evictions cases to settlement using transformative mediation, and recorded settlement contracts.

Legal Intern, Lewis and Clark Legal Clinic, Portland, Oregon — 2001

- Performed case preparation including client interviews, creation of court documents and IRS filings.
- Case Types: FED, Bankruptcy, FDCPA, and Federal Income Tax (Innocent Spouse and Offer in Compromise).

EDUCATION

Lewis and Clark Law School, Portland, Oregon — JD *Cum Laude* & Tax Certificate 2002

- Honors: Phi Delta Phi, International Business Law Scholarship, 2001 & 2002 Pro Bono Honors Award.
- Activities: Co-President of ACLU Student Group, Web Master of Environmental Law Caucus.

California Institute of Technology (Caltech), Pasadena, California — BS Astronomy 1998

- Honors: Gnome Club.
- Activities: President and Vice President of Blacker House, Co-Chairman of ASCIT Movies.

SKILLS

- Internet Research: Westlaw, Lexis/Nexis, Lois Law, and Casemaker.
- Software Proficiency: Word, Word Perfect, Excel, OpenOffice.org, iWork, Outlook, Time Matters, Best Case, and Google Apps.
- Operating Systems: MS-Windows MacOSX, Linux and UNIX.
- Special Skills: HTML programming, C programming, Shell scripting, System Administration, Web Services with Apache, Mailing lists with Mailman, Streaming audio with Darwin Streaming Server, Web Mail with Squirrel mail, WU-IMAP, Webmin, sshd, rsync, VNC, and some hardware and networking experience.